

**Merchant Info**

Merchant \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Merchant ID \_\_\_\_\_

**System Info**

Merchant Contact  
Name & Phone \_\_\_\_\_

Card Processor  
Name & Phone \_\_\_\_\_

Dealer Contact  
Name & Phone \_\_\_\_\_

POS Package \_\_\_\_\_

**PSCS (Payment System Configuration Server) Account Information Input Screen**

Account Information

Customer Number (4 digits):	<input style="width: 90%;" type="text"/>
Merchant Number (1-16 digits):	<input style="width: 90%;" type="text"/>
DBA Number (1-16 digits):	<input style="width: 90%;" type="text"/>
Terminal Number (1-16 digits):	<input style="width: 90%;" type="text"/>
MAC Number (1-50 characters):	<input style="width: 90%;" type="text"/>
Merchant Category:	<input checked="" type="radio"/> Retail
Local Duplicate Checking:	<input type="radio"/> Disabled <input type="radio"/> Match Acct No & Amount <input type="radio"/> Match Acct No, Amount and Invoice <input type="radio"/> Match Acct No, Amount and Invoice - Return 200 on Match
Dial Prefix:	<input style="width: 90%;" type="text"/>
Phone Number:	<input style="width: 90%;" type="text"/>
Transport Method:	<input checked="" type="radio"/> IP with Dial Backup <input type="radio"/> IP Only <input type="radio"/> Dial Only
Verify SSL Certificate:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Host Time-Based Close:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Time-Based Close Time (4 digits):	<input style="width: 90%; text-align: center;" type="text" value="0400"/>
Number of Lanes (1-50):	<input style="width: 90%;" type="text"/>
Note: "Number of Lanes" refers to the number of ECRs present at the merchant location.	
Gift Service Selection:	<input checked="" type="radio"/> None <input type="radio"/> Paymentech Gift <input type="radio"/> SVS/Gift Card Solutions <input type="radio"/> Valutec Gift <input type="radio"/> FDMS/ValueLink

<b>Customer Number</b>	Numeric, 4 digits (supplied by EPX)
<b>Merchant Number</b>	Numeric, 1-16 digits (supplied by EPX)
<b>DBA Number</b>	Numeric, 1-16 digits (supplied by EPX)
<b>Terminal Number</b>	Numeric, 1-16 digits (supplied by EPX)
<b>MAC Number</b>	Alpha-numeric, 1-50 characters (supplied by EPX)
<b>Merchant Category</b>	Set as instructed by EPX – defaulted to Retail
<b>Local Duplicate Checking</b>	Select Option as indicated by your POS/ECR provider. If unknown, select "Disabled"
<b>Phone Number (Auth/Settle)</b>	Set as instructed by EPX (If a prefix is necessary, include prefix and comma before number – ex. 9, 18004530660)
<b>Transport Method</b>	Select Option as indicated by your POS/ECR provider.
<b>Verify SSL Certificate</b>	Select "Yes" unless otherwise instructed by EPX
<b>Host Time-Based Close</b>	Select Option as instructed by EPX
<b>Time-Based Close Time</b>	Defaulted to "0400" (or 4am EST) – Time of batch clear – During off-business hours
<b>Number of Lanes</b>	Input the number of lanes or pay-points/terminals being used on site
<b>Gift Service</b>	If Gift Service is selected (other than None), then see next page for Selected Gift Service Account Information Input

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**Complete One of the Following Sections To Match Your Gift Service Selection From the First Page**

**Paymentech**

Gift Phone #:

Internal Merchant Id (12 digits):

Terminal Id (3 digits):

Client Number (4 digits):

Net Connect Username:

Net Connect Password:

<b>Gift Phone</b>	If DialTran or TwinTran using Dial Backup, enter phone provided by Paymentech without dial prefix. For IPTran or TwinTran not using Dial Backup, enter 0 (zero).
<b>Internal Merchant ID</b>	Exactly 12 digits; supplied by Paymentech
<b>Terminal ID</b>	Exactly 3 digits; supplied by Paymentech
<b>Client Number</b>	Exactly 4 digits; supplied by Paymentech
<b>NetConnect Username</b>	NetConnect Username supplied by Paymentech; Enter exactly as provided (case sensitive).
<b>NetConnect Password</b>	NetConnect Password supplied by Paymentech; Enter exactly as provided (case sensitive).

**SVS**

Gift Phone #:

SVS Merchant Id (6 digits):

SVS Division (5 digits):

SVS Store (10 digits):

SVS Terminal Id (4 digits):

SVS Routing:

<b>Gift Phone</b>	If DialTran or TwinTran using Dial Backup, enter phone provided by SVS without dial prefix. For IPTran or TwinTran not using Dial Backup, enter 0 (zero).
<b>SVS Merchant ID</b>	Exactly 6 digits; supplied by SVS
<b>SVS Division</b>	Exactly 5 digits; supplied by SVS
<b>SVS Store</b>	Exactly 10 digits; supplied by SVS
<b>SVS Terminal ID</b>	Exactly 4 digits; supplied by SVS
<b>SVS Routing</b>	Required if using DialTran or TwinTran with dial backup; enter exactly as supplied by SVS

**Valutec**

Gift Phone #:

VTC Terminal Id:

<b>Gift Phone</b>	If DialTran or TwinTran using Dial Backup, enter phone provided by Valutec without dial prefix. For IPTran or TwinTran not using Dial Backup, enter 0 (zero).
<b>Valutec Terminal ID</b>	Enter exactly as supplied by Valutec

**FDMS/ValueLink**

Gift Service Phone #:

ValueLink Merchant Id (11 digits):

ValueLink Alternate Merchant Id (11 digits):

ValueLink Terminal Id (4 digits):

ValueLink Datawire Id:

ValueLink Currency:  ValueLink US  
 ValueLink Canadian  
 FDMS US

<b>Gift Phone</b>	If DialTran or TwinTran using Dial Backup, enter phone provided by FDMS/ValueLink without dial prefix. For IPTran or TwinTran not using Dial Backup, enter 0 (zero).
<b>ValueLink Merchant ID</b>	Exactly 11 digits; supplied by ValueLink
<b>ValueLink Alt Merchant ID</b>	Exactly 11 digits; supplied by ValueLink
<b>ValueLink Terminal ID</b>	Exactly 4 digits; supplied by ValueLink
<b>ValueLink Datawire ID (DID)</b>	Enter exactly as supplied by ValueLink
<b>ValueLink Currency</b>	Required select ion of currency type as directed by FDMS or ValueLink. If using FDMS Gift Cards, select FDMS US.