



863-421-4400

### PAYMENT AGREEMENT

Welcome to **Cypress Medical Center**. Thank you for choosing us as your primary care medical office. Payment is always a sensitive subject to address; however, we believe that it is important to address payment and insurance issues at the onset of our relationship so that there are no issues for either of us once we begin your care. Please allow us to explain how a primary care medical office operates and provide you with some suggestions on how to utilize your insurance benefits to your maximum advantage.

- All initial paperwork must be completed correctly in order for us to receive third party insurance payments and so that you do not incur any unnecessary costs.
- Your individual insurance company sets your co-pay. You may also have a deductible that has to be met before the insurance will begin to pay for services. You pay this directly to your doctor's office and then when the deductible, (if any) is met, the insurance will begin to pay. This varies from company to company, so it is to your advantage to check with your company's benefit coordinator before you come in for your visit.
- Many companies require that you see a pre-selected primary care physician. Make sure you check with your insurance company to make sure the doctor you wish to see is on their list of approved physicians or the insurance company may refuse to pay for your visit.
- If you should change insurance companies let us know so that we can check to see if your coverage is the same. Should you change your insurance company and not inform us, you may become individually liable for visits that could have been covered under your new insurance. It is important that you let us know whether more than one insurance company covers you, and if so which insurance is primary and secondary so that we can bill the primary company first or your second insurance will be null and void.
- We hope that this will clear up any questions you may have about the clerical end of your visit with us. Please feel free to ask any questions you may have.

By your signature it is understood and agreed that you are directly responsible for payment for the services rendered whether or not your insurance is involved. If it becomes necessary to go outside of the office to any agency for the collection of fees, you will be charged for the additional expenses.

Besides payments from Accepted Insurances, we accept cash, personal checks, MasterCard and Visa.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_