

Hey... I want a job!!

You should hire me because...

Dear Manager,

My name is _____. I live at _____ in _____, _____. Oh yea, my zip code is _____. If you ever want to reach me, you can call me at () - _____ or email me at _____. If hired, I would be able to start on ____/____/____.

Sincerely,

_____.

Today's date is ____/____/____.

I prefer to work :

- Part-Time
- Full-Time

I want to work here because ...

References These people aren't related to me, I swear!!

	Name	Phone #	Occupation	Years Known
1.				
2.				
3.				

Good Customer Service Is ...

Look on the back for more fun questions!

Employment History

What is the best job you've ever had? Why?

To/From Dates	Employer Name & Phone	Position Held	Salary	Reason for Leaving

Please shade the boxes below to indicate your availability

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
5am							
6am							
7am							
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							

Any other relevant info we might need to know about you?

Education Info!

Where did you get your High School degree?

College or Trade School:

Graduated or In Progress?

Stuff our Lawyers make us say ...

1. According to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. Citizen status, or, if aliens, their legal authorization to work in the U.S. Therefore, I realized that any offer of employment would be contingent upon my ability to produce the required documentation within the time period required by law.
2. I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by management.
3. I authorize this company to thoroughly investigate all statements contained in my application, or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to this company without giving me and all claims, demands or liabilities arising out of or related to such investigation or disclosure.
4. I understand and agree that if I am hired, my employment will be 'at will' and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of myself or employer. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon this company unless made in writing.
5. I understand that filling out this form does not indicate that there is a position open and does not obligate this company to hire. If hired, I agree to abide by this companies' work rules, polices and procedures and they retain the right to revise policies or procedures, in whole or part, at any time.

Applicant Signature

We do not discriminate against any employee or applicant because of age, race, sex, Religion, color, natural origin, non-job related handicap, disability or veteran status.

I am Under Over the age of 18.

Yup, I've got reliable transportation! True False