# Cambridge Redevelopment Authority

One Cambridge Center/Fourth Floor Cambridge, Massachusetts 02142 617 492-6801 617 492-6804 (FAX)



#### **NOTICE OF MEETING**

Pursuant to the Massachusetts Open Meeting Law, M.G.L. c. 30A, §§ 18-25, notice is hereby given of a meeting of the Cambridge Redevelopment Authority to take place as follows:

-- Please note alternative meeting location --

Wednesday September 18, 2013 at 5:30 pm Volpe National Transportation Systems Center 55 Broadway Cambridge, Massachusetts

## Security Process

All visitors entering the Volpe Center MUST be scanned prior to admittance to the building and anyone over the age of 18 MUST present a state-issued ID (state ID card, driver's license, passport, etc.). Upon entering Volpe, please place your belongings on the conveyor belt and step through the metal detector. Present your license to the security guard. Once you have been cleared, proceed to the security desk, giving the guard your ID (i.e. license). You will receive a visitor's badge, which you must keep on you at all times. This should be returned to the security desk at the end of your visit. Any laptops will be required to be removed from their bags for screening.

#### PROPOSED AGENDA

## September 18, 2013 Meeting

The following is a proposed agenda containing the items the Chair of the Authority reasonably anticipates will be discussed at the meeting.

## Call

#### **Public Comment**

## Minutes

- 1. Motion: To approve the minutes of most recent regularly scheduled meeting of the Authority on July 17, 2013 \*
- 2. Motion: To approve the minutes of the Authority's strategic planning meeting on August 7, 2013\*

## Communications

- 3. Responses to Marc Levy's Public Information Request of July 8, 2013 \*
- 4. Correspondence from Stephen Kaiser on July 31, 2013\*

#### Reports, Motions and Discussion Items:

- 5. Report: Monthly Report to the Board of the Executive Redevelopment Officer (Mr. Evans) \*
- 6. Report: On trial balances as of 7/31/13 and 8/31/13; Cash Flow 2013 (Mr. Evans) \*
- 7. Discussion: Update on the Strategic Planning Process (Ms. Madden)\*
- 8. Report: On Financial Audits and corresponding Management Letters for Fiscal Years 2010, 2011, 2012 (Mr. Clark) \*\*
- 9. Motion: To authorize the Executive Redevelopment Officer to execute a contract amendment with the firm of Roselli, Clark and Associates for an additional \$6,250 for additional services provided outside the original audit scope of services and the potential for another \$5,000 in services at the request of the Authority. Further the Board agrees to exercise the option in the existing contract to have the firm complete the Authority's FY 2013 audit for the previously agreed upon fee, for a total contract amount not to exceed \$47,950. (Mr. Evans)
- 10. Motion: To authorize MassDOT/Skanska USA to place a Longfellow Bridge Replacement Project public information sign within the grassy portion of Point Park, subject to location and installation coordination with Boston Properties. (Mr. Evans) \*
- 11. Motion: To agree to become a co-sponsor with the City of Cambridge of the EcoDistricts Summit on November 12-14, 2013 in Boston, and to authorize the Executive Redevelopment Officer to contribute \$2,500 toward the conference sponsorship. (Mr. Murphy) \*
- 12. Report: Design Review Committee review of Cambridge Marriott Hotel Lobby Renovations Proposal. (Ms. Born)\*
  - a) Motion: To grant approval for the redesign of the Marriott Hotel Lobby at Two Cambridge Center conditioned on follow-up study of door installations and planning for pedestrian improvements to and through the Cambridge Center West garage.
- 13. Report: Design Review Committee review of Boston Properties Kendall Center (Parcel 4) Signage and Wayfinding System Proposal. (Ms. Born) \*
  - a) Motion: To grant approval of the Conceptual Signage proposal for Parcel Four, conditioned on review of final design submittal.

- 14. Report: Design Review Committee review of SATE Restaurant at 1CC Proposal. (Ms. Born)\*
- 15. Discussion: Ames Street Housing and Kendall Square Urban Renewal Plan Amendment \*\*
  - a) Zoning Petition Submitted by Boston Properties (Ms. Timlin)
  - b) Restated Chapter Four of the Kendall Square Urban Renewal Plan based on past amendments (Mr. Evans)
  - c) Proposed ninth amendment to the Kendall Square Urban Renewal Plan Amendment (Mr. Evans)

### Adjournment

(\*) Supporting materials can be found at: http://cambridgema.gov/cdd/zoninganddevelopment/cra

(\*\*) Materials to be provided at the Board meeting and posted on website thereafter

### **Next Meetings:**

- October 16, 2013 at the Cambridge Police Station 1st Floor Community Room
- o November 20, 2013 at the MIT Stratton Student Center, 84 Massachusetts Avenue
- o December 18, 2013 at the Cambridge Police Station 1st Floor Community Room

The Cambridge Redevelopment Authority is a "local public body" for the purpose of the Open Meeting Law pursuant to M. G. L. c. 30A, § 18.

M. G. L. c. 30A, § 20, provides, in relevant part:

(b) Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

(c) For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

It is the policy of the Cambridge Redevelopment Authority to provide notice at least 7 calendar days prior to its meetings whenever practicable.