



Team Vision Worksheet

A vision can unify your team by providing a clearly defined purpose and helping team members understand how their behaviors and actions can align with the vision. Use this worksheet to develop an effective vision for your team.

Step	Output
Step 1: Define Organizational Success A good team vision is aligned with the success of the entire organization. What does success look like for your entire organization?	
Step 2: Create a team vision statement A vision statement is a sentence or short paragraph that describes two things: 1. What your team does 2. Where your team is headed.	
Step 3: Describe aligned behaviors Help team members understand specific behaviors that are aligned with the vision. Create a list of examples to the right.	

Additional Tips

- Improve buy-in by involving your team when creating a vision
- Communicate the vision to everyone on the team
- Remind the team regularly to keep the vision top of mind