

## MEETING MINUTES FROM 2/10/14

Meeting was called to order at 18:44.

President, Treasurer and ACPTA Delegate were in attendance. No minutes to review from 1/16/2014 meeting so we will review on 3/13/14. John K. will be recording this month.

Reviewed budget presented by Treasurer. Additional income was reported late by our fundraising company changing our overall total from 8385.00 to 8686.96. There were other small adjustments to expense line and presidents fund. Budget approved and seconded. Final balance \$7944.98

No principal report. Not in attendance. We did update all in attendance of new vice principal on staff in replacement of Mrs. Meeker.

Presidents report – Highlighted Helping Hands winners and Silver Acorn winners. Susie volunteered to donate a tray of cookies to Maintenance Staff for congratulations of Silver Acorn. To be presented on 2/28/14. We discussed in detail, the importance of establishing a nominating committee at 3-13-14 meeting, as we must begin to see progress with Succession Plan. 2014/2015 School Year starts in 4 months. 7<sup>th</sup> Grade dance is 2/21/14 "Club7" we will be recruiting NJHS and other volunteers for set-up and cleanup. Discussed music & decor and plan are set. Yearbook is up and running and making progress. Introduced Mrs. Oldja is parent volunteer. So far we have over \$200.00 in pre orders.

Highlighted remaining dates

Meeting Adjourned 19:50.

General meeting minutes January 16, 2014  
Meeting called to order at 6:36

Secretary's Report: December meeting minutes approved.

Treasures Report: Fundraiser grossed about \$8400.00. This number may grow. Profit from this should be about 40%. We need to work on more donations for teacher's appreciation for interim report pick up dinner. We have spent a lot on this, and still have one more to go. May ask for salads and desserts for donations, and could order pizza. Still have classroom supplies to disperse. Not all teachers have requested. There has been no word on dancing classrooms grant. This was to start in second semester. There are still some outstanding checks to be added to budget. December budget approved.

Principals Report: Mr. Wilson informed us Mrs. Meeker is leaving Jan. 24<sup>th</sup>. She has accepted a job in another APS school. Student council dance is on Fri. Jan 24<sup>th</sup>, for all students. Science fair is Jan 25<sup>th</sup> at north high school. There will be an academic assembly week of 2/10. Career Fair for 8<sup>th</sup> grader parents on 30<sup>th</sup>, he was not sure on details for this. Girl's basketball team won city championship.

Presidents Report: LMS was awarded a \$5000.00 grant from Lowes. Mr. Whited worked on getting this to be used on improvements around our school. Congrats to the following. They are the recipients of these awards. Helping Hands-Susan Weiss. Outstanding Educator-Mrs. Forsyth, and Silver Acorn-LMS maintenance Team, Bill, Dan, Rodney and Byron. Still requesting lunch time monitors. This has improved lunchtime and recess this year. 2014-2015 PTA succession planning is under way. All positions are needed for the coming school year. 7<sup>th</sup> gd appreciation will be February 21st. Will be Club 7 Party in small gym. This is a PTA sponsored event. Yearbook is under way. They will be \$11.00 each. Cost of this is \$9.00. Did have some presales. There will be a total of 29 pages. 19 of these are student pictures, 10 pages will be of activities/programs. Theme is Growing to Greatness. Mr. Davis and Mr. Jackson are heading this with a student committee. Will have a picture day to get groups, sports, clubs, ect. Popcorn Friday and Dudes with donuts will be on 1/31. Marathon month is in March. Students will get sponsors for the A-thons. Tests will be given in class by teachers, and PTA will go over, grade and hand out prizes. Nothing will come out of PTA budget for this. Everything earned will be straight profit. An idea for future event is bingo night. This could include 50/50 drawing, raffles, refreshments, could include in family picnic in May. Planning for 8<sup>th</sup> grade activities is under way. First meeting for picnic is 2/6 at Peets Café. Events include dance-5/30, picnic on 6/4, and graduation ceremony on 6/5. Some of these dates still need approval.

ACPTA meeting was canceled due to weather, so there was not a meeting this month.  
Acme Receipts-collected about \$1000.00 so far. February is the last month, so would like to do a push.  
Maybe a home room compition. Boxtops go all year round.  
Membership is coming to close. Meeting tonight to finish up all the details.  
Scholarship-Candidate info should be coming out soon.  
Meeting adjourned at 7:35

General Meeting Minutes 12/06/2013

Treasures Report: No activity for November. Budget approved.

Secretary's Report: 11/19/13 general meeting minutes approved.

President's Report: Outstanding Educator, Helping Hands and Silver Acorn ballots handed out and voted on. Volunteers are still needed for lunchtime monitors. After holidays we will have a hard push for succession planning for PTA members for 2014-2015 school year. Preliminary date for 7<sup>th</sup> grade dance is February 21<sup>st</sup>. Yearbook deposit made to Lifetouch for 50 yearbooks. Will put yearbook committee together and meet before Christmas break. Will ask local business's to sponsor and in return they can put add in our book. Need volunteers to help with pre-sales during lunch periods. Flyers going home with students. Marco's fundraiser will help support yearbook costs. Popcorn Friday is today.

Vice Presidents Report: Final tallies for catalog sales will be done today. Option B sales due 12/16/13. Total for both will be then. Still have another fundraiser coming this year. Working on having concessions during basket ball games.

Principal's Report: Teachers leave this weekend for IB Training in Pittsburgh. Mrs. Kline states case elementary is meeting with David James to propose becoming an IB elementary school. Would like a group of teachers and parents from LMS to join this meeting. Meeting to occur after holiday break.

ACPTA Report: There was not a meeting, so nothing new to report.

Acme Receipts: Working on getting the word out to push for Acme Receipts and box tops.

Hospitality Report: Interim report pick up 12/12. Missy is working on donations. If can not get, will do pasta and salad. May ask for drinks and desserts. Also checking Wal-Mart for chicken and subs.

New Business: Custodian is asking for new microphone system. Motioned and approved cost of \$60. Suggestions of a 5K for a spring fundraiser. This could be a community event involving Elementary, Middle and High School.

Meeting adjourned 8:55.

General Meeting Minutes 11/19/2013

Treasures Report: October budget motioned and approved.

Secretary's Report: October's meeting minutes motioned and approved.

Principal's Report: Mrs. Floyd was not in attendance since she just returned from Portland Oregon for IB Training. Science and Math teachers will be sent in December. Mrs. Floyd will make a report/proposal to the district in the coming months. 1<sup>st</sup> grading period Honor/Merit roll recognition is this Friday. There is also an assembly on Monday. There will be a motivational speaker coming in on 12/5/13.

President's Report: Helping Hands and Outstanding Educator ballots were handed out and are due 12/4/13. We will have the ballots on the website. Voting will take place at the 12/6 general meeting. Still need volunteers for lunch and recess. Volunteers are also requested to come in and help students with reading. This takes place during student's study hall. Also you can come sit in class, but you have to have 24-hour notice to do so. Secession planning still taking place for 2014-2015 PTA. Great reports from the 6<sup>th</sup> grade dance. Look for pictures soon on the website. Discussed media consent, and when it is needed. Susan will check on this matter. Looking for ideas for 7<sup>th</sup> grade RAVE dance coming in February. Would like to have a student committee to help in planning. Yearbook underway. It will be 28 pages, 19 which will be pictures, 3 activities pages, and 4 additional pages. Cost for each book is \$9.00. Will be sold for \$11.00. Working on getting committee together, and planning meeting will take place before Holiday break. Next PTA meeting 12/6/13.

Vice President's Report: Fundraiser started and due 12/3. Option B letter handed out and put on website. Will make this due by 12/16, so it can be included in total for fundraiser. Principals have agreed to pies in the face if we meet our goal.

ACPTA Report: John Knopps reported Litchfield PTA was mentioned for paying our dues on time. Way to go Suzie. They are struggling to get officers in ACPTA from some of the clusters. Asking that each PTA and students make a heart centerpiece for tables at the Founders Day dinner. They should consist of thoughts and memories of their school. District wide talent show auditions were extended until 12/6. The show is 12/28/13. They are asking for volunteers for concessions and donations of food. Suggestion of Litchfield providing the popcorn. Spoke of new program, Voices of students, this is a crime-stoppers for students. It enables them to submit tips of wrong doings.

Acme Receipts: Program goes from 9/22/13-2/8/14. Box tops collection goes all year.

8<sup>th</sup> grade Picnic: Still looking a venues and to have a committee planning meeting in December or January.

New business: Suggestion for looking into entrance mats with litchfield Argonauts on them. Would like PTA to buy and we could take too new building when we leave. Would like Art Dept to design. Could research local companies. Will need to wait to see results of money raised from fundraiser. The art teacher Mr. Jackson is looking for parent chaperones for field trip to Art Museum on 11/27. Parent boosters for boy's basketball are selling t-shirts and hoodies to support both boys and girls basketball teams. Order forms are in office and on website. Their schedule is also on the website. Karen Edwards would love support at these games, for the players. Talks of starting a program fundraiser for our school sports.

General meeting minutes 10/11/2013

Secretary's Report: Minutes approved from 9/10/13 meeting.

Treasurer's Report: In process of making a notebook with all information from past and current events to help future PTA members with best process. Suggestions, supplies, budget etc. Adding Directors and officer insurance to current policy. State has changes with filing taxes. Motion to raise line item Website expense from \$55.00 to \$100. Motion approved. Would like to sell LMS gear on website. Could make site a commerce site that would not take commission and could be linked to LMS PTA website. Advertisements or coupons could be added to this site. There was a system issue at bank, and fees kept being charged, this is being worked out and will be reimbursed. Changed teacher stipends to classroom supplies. Reimbursement slips need to be filled out and are located in treasurer's mailbox. Asking Mrs. Jurkovic to have student council write thank you cards for the ice-cream social. September's budget motioned and approved.

Vice Presidents Report: September's Marco's Pizza Family night made \$58.00 profit to go toward yearbook. Acme Receipts has begun. Fall Fundraiser catalog for 1<sup>st</sup> semester. PTA gets 50% on catalog sales. 40% of food catalog sales. Online shopping is available. Will do a push for fuss-free holiday shopping. Could do an opt-out form, for parents not interesting in selling, but wanting to participate in donating. Marathon month is pushed back to second semester. Working on putting article and pictures of Ice Cream social in West Side Leader.

President's Report: Ice Cream social and Dudes with Donuts were both a big success. Yearbook committee being put together with Lifetouch representative, Becky Bose and students. They will work on format, theme/name. Minimum of 50 will need to be sold. Could ask local business to sponsor and advertise in yearbook. Could sell parent ads where they could print messages for their student. Working on ideas for succession of PTA board for next year. Could invite 5<sup>th</sup> grade parents to a PTA meetings. Susan Weiss-Vopat will spread word to elementary families through our facebook page. NJHS is sponsoring 6<sup>th</sup> grade dance. Will be Halloween theme. Will ask for donations of baked goods and food items. Flier going out next week. Still asking for lunchtime, recess and dismissal monitors.

Committee Reports:

ACPTA Voting Delegate-John Knopps reports deadline for nominations for Helping Hands and Outstanding Educator is January 6, 2014. Founders Day 2014 is February 3<sup>rd</sup> at Garfield High School. Cost is \$15. Reservations due by January 20<sup>th</sup>. Theme is Hearts of Gold. The committee would like each PTA to make a heart decoration for table centerpiece. District wide talent show is December 28<sup>th</sup> at Kenmore High School. Each PTA is asked to volunteer for staff and prove concessions. Suggestions of making popcorn for event or bring the maker for event. Contact Diana Autry for more info. ACPTA dues of \$80 due by 11/30. We must register

Principals Report: 8<sup>th</sup> grade parent meeting for Explorer testing 10/17 at 6:30. Testing is scheduled for 10/29 and 10/30. Family night is 11/21. Events scheduled: a presentation by Coach Keith Dambrot, Akron University's Men's Basketball coach. Jackie's Nine student voices book and presentation. Visits from Firestones IB dept, Akron Early College, Stem High School. There are many changes going on in classrooms. LMS first floor is wireless. Second floor is almost complete. New chrome books in Math and Language Arts departments. Will be ordering more with Title 1 funds. Will be going to Leadership Conference in Seattle with Sandy Kline, LMS IB coordinator.

9/10/2013 General Meeting Minutes

Treasures Report: teacher's stipends now called a supply fee/reimbursement. Received a grant for Dancing classrooms for eighth grade work and family class. Some added student programs to 2013-2014 budget. This was motioned and approved.

Secretary Report: General meeting minutes approved from May 17<sup>th</sup>, 2013.

Vice Presidents Report: Will be meeting with representative for catalog fundraiser. Setting goal of \$7,000-9,000 to be raised. Would like to meet \$10,000. Some suggestions to give parent an opt out for selling and just donate money. This is a much-needed fundraiser to carry on the programs for the upcoming years. Will use the all call system to get the word out. Marco's fundraiser is coming up on Wed 9/25/13. PTA will get a portion of proceeds for sales that day, when Litchfield Middle School is mentioned while ordering. Will have this event throughout the year. Would like to use the proceeds to provide Yearbook for 8<sup>th</sup> graders. First ice-cream social will be held on Friday Sept. 27<sup>th</sup>. Free event sponsored by PTA. Volunteers needed to pre-scoop before event, and help during event. This event is to have students bring their family and friends into our school.

Presidents Report. New A-thons coming up will be spelling for 6<sup>th</sup> grade, geography for 7<sup>th</sup> grade, and math for 8<sup>th</sup> grade. This is a no cost program, with all profit from the pledges students will collect from family and friends. Tests will be done during class time. PTA will collect and grade. Will have a reward assembly. Will do these during November Marathon month. Would like to get word out more to elementary schools in the cluster about Litchfield and the many programs we have. Suggestion of contacting the PTA's at the schools and attending their events. Case ice cream social is 9/20. King Fall Festival is 9/21. May have some of our students volunteer at these events. Popcorn Friday will be in early October. Dudes and Donuts will be on 9/19 to coincide with APS dads take students to school day. Will be working on succession of PTA board members for 2014-2015, as all the board members will be moving on to Firestone. Terry will stay on as a consultant, and all members will help in this process. Mr. Whited is working on a grant with Lowe's to renovate courtyard. This will tie into tech classes GTT. Another grant in process is for nutrition/health, physical Education. Nominated John Knopps for ACPTA delegate. Mentioned and approved. Becky Bose will chair committee for Box tops/Acme receipts. Eighth grade picnic Committee is Susie Patalon, Stephanie and Terry Davis. Will have many 8<sup>th</sup> grade parent helpers. 6<sup>th</sup> grade dance in October after school. Will ask student ambassadors and NJHS to help with this, and to mentor 6<sup>th</sup> graders. 7<sup>th</sup> grade will have a RAVE dance party in December. 8<sup>th</sup> graders will have a Dance, RAVE party and a snack day. They will tie into Mrs. Leasures themed grading periods. Will have honor/merit roll rewards each grading period.

Principal's Report: Explained schedule changes and changes made to curriculum this year. Looking for committee for yearbook. Facebook (litchfieldpta) and instagram (mylms) accounts are up and running. Explained Cap testing is Social Studies and Science. Map testing is Math and Language Arts. These are not a graded test, but to give teachers a baseline so they can teach to each student's level. In process of upgrading technology in building. Akron after school program will begin in October. Would like a meeting with 8<sup>th</sup> grade parents. They will be taking an Explore test, which is similar to ACT/PACT testing on October 29<sup>th</sup>. Picture day is October 22<sup>nd</sup>. Sports may be returning in winter months for 7<sup>th</sup> and 8<sup>th</sup> graders. November 21 will be Litchfield Family Night.

Meeting adjourned at 7:54.