

**BOARD OF PUBLIC WORKS AND SAFETY
OF THE CIVIL CITY OF UNION CITY, INDIANA
FEBRUARY 27, 2012**

The meeting was called to order at 8:00 a.m. in the Union City Council Chambers conference room with Mayor Bryan Conklin presiding.

ROLL CALL

Present at the meeting were: Mayor Bryan Conklin, board members Susan Pyle (left the meeting at 8:30 a.m.) and Philip Brewer, Clerk-Treasurer Anita Amspaugh, Fire & EMS Chief Tim Crawford, Water Superintendent Brad Mink, Wastewater Superintendent Scott Thompson, Police Chief Cobie Wells.

Also in attendance: Councilor Tim Heuss, Amanda McFerrin of The News-Gazette.

MINUTES

Susan Pyle moved to accept the minutes from the previous meeting and Philip Brewer seconded. All ayes were received (3-0), motion carried.

VISITORS WISHING TO ADDRESS THE BOARD

None.

PRESENTERS ON AGENDA

None.

DEPARTMENT REPORTS

Public Works – Public Works Director Brad Mink reported on the activities of the Street Department. He stated that pot holes are being filled, the cleanup of the old City Building was almost completed and that he is cleaning out the fenced in area at the Street barn. Clerk-Treasurer Anita Amspaugh added that he will be taking old computer equipment found in the basement of the old city building to Pollution Solution on March 16. Chief Tim Crawford said that he has some equipment that also needs disposed.

Mink presented an estimate from Montano Lumber for the building materials needed for an 18 x 33 two-bin salt barn for \$4,491.15. Mink stated that the City employees will be building the barn. After a short discussion, Bryan Conklin made the motion to allow the project to move ahead and Susan Pyle seconded. All ayes were received (3-0), motion carried.

Mink reported that he is meeting with Dreama Doolittle about the cleanup of the Plum Street water tower site.

Mink reported that the standing water by the railroad is not chlorinated, therefore, it seems to be surface water.

Fire/EMS – Chief Tim Crawford reported that the 1975 Dodge Power Wagon is having serious mechanical problems and that he and Public Safety Director Cobie Wells will discuss the options to repair it and report back to the Board of Works at the next meeting.

Public Safety– Chief Cobie Wells discussed the NIMS training with everyone in attendance and stated that he has given Anita Amspaugh a document indicating who needs what modules of the training. He also stated that he cannot register anyone for the 300 and 400 training in Carmel until the other modules are completed.

Wells reported that he has been offered two (2) FEMA trailers for use at the shooting range for free, however, they would have to be transported from Missouri at a cost of \$3,000 each.

Sewage Department – Superintendent Scott Thompson reported that the Jackson lift pump has been ordered. He also stated that his manpower is good and that needed repairs are being made at the plant.

City Manager – Monte Poling opened the demolition bids for 719 North Plum Street: A. Landon Excavating, LLC=\$5,800; Valor REO=\$8,400. Bryan Conklin moved to accept the low bid by Landon Excavating and Susan Pyle seconded. All ayes were received (3-0), motion carried.

Poling presented an estimate form Ed Kreiner to roof the Community Room which was approximately \$16,000. After a short discussion, it was decided that the roof replacement job will be bid.

Poling reported on his meeting with Life/Stream on their partnering with the City.

Clerk-Treasurer – Anita Amspaugh reported that the auditor from State Board of Accounts will begin the City's federal audit on Tuesday, February 28.

OLD BUSINESS

Clean-Up of Old Police/City Building – A discussion was held on how to clean out the building by all affected departments.

NEW BUSINESS

Termination of Everett Hobbs – Monte Poling presented a letter to the Board members asking that Everett Hobbs be terminated from his employment from Union City with a statement as to why he should be terminated. Bryan Conklin moved to terminate Hobbs' employment effective immediately and Philip Brewer seconded. All ayes were received (3-0), motion carried.

Cemetery Ordinance Changes – Anita Amspaugh reminded the Board members that they raised the cost of opening/closing of graves and asked if they would like to raise the cost of opening/closing for cremation before she amends the ordinance. After a short discussion, the Bryan Conklin made the motion to raise the open/close costs for cremation by the same percentage as the open/close of full graves. Philip Brewer seconded. All ayes were received (2-0), motion carried.

Pool Manager – Bryan Conklin stated that it is time to advertise for pool managers and guards. Anita Amspaugh responded that last year’s pool manager may be interested if the floors in the bath house are sandblasted and repainted for easier maintenance. Brad Mink added that someone other than Chris Hernandez needs to be certified to test the pool waters so that Hernandez doesn’t have to do it every weekend.

Modification of Swimming Pool Bath House – Mayor Conklin suggested that the showers in the bath house be improved by partitioning the shower into stalls with curtains and adding hot water with an “on demand” water heater.

City Building Storage Room – Mayor Conklin stated that he would like a wall built in the storage room to separate the City’s storage from the other area. He also would like the room better insulated and the lighting improved.

BOARD MEMBER QUESTIONS/COMMENTS

None.

NEXT MEETING

The next regular Board of Public Works and Safety meeting will be on Monday, Monday, March 12, 2012, at 8:00 a.m.

ADJOURNMENT

Being no further business to come before the Board of Works, Bryan Conklin moved to adjourn the meeting and Philip Brewer seconded. Meeting was adjourned at 9:25 a.m.

Bryan K. Conklin, President
Board of Public Works and Safety

Attest: _____

Anita M. Amspaugh, Clerk-Treasurer