



**westside
king's church**

STM Team Member Deposit Form

This form is for the sole usage of STM team members. If this form is used for an applicant's initial trip deposit, once accepted onto a team, the initial trip deposit funds are entered as a donation and are NON-REFUNDABLE. This form should only be used if the team member is anticipating requesting a return of self directed funds.

TRIP INFO

Destination:

Departure:(mm.yy)

PERSONAL INFO

Name:

Address:.....

City:..... Prov:.....Postal Code:.....

Home:..... Work:..... Cell:.....

Email:.....

DEPOSIT INFO

Amount: \$.....

NOTE: Use an STM Donor Form to have your funds processed immediately as a donation.

PAYMENT INFO

☐ Cheque: Chq # :..... Date: Payable to "Westside King's Church"

☐ Cash:

☐ Credit Card: Type: ☐ Visa ☐ Mastercard

Number:.....Expiry Date:...../.....

Name of Cardholder:.....

.....
Signature

.....
Date

PLEASE NOTE: Your deposit will be held as a deposit-in-hand until one week prior to your departure or until budgeted amount is received, whichever comes first. At that time, excess funds (less the \$300 non-refundable initial trip deposit fee) will be refunded only if requested. The balance will be designated as a donation. All donations are non-refundable.

PLEASE NOTE: Tax receipts will be issued for the year in which the funds are designated as a donation after December 31 of that year, and issued in your name.

PLEASE NOTE: There is a refund minimum of \$100. Any amount less than \$100 will be placed in the project fund of the country where your team has served.

If you have any questions or concerns relating to the tax receipting, please contact Leslie Gowing or Kathy Cave at 777-0800 (extensions 235 and 259 respectively) or e-mail lgowing@wkc.org or kcave@wkc.org