

# WEDDING INFORMATION & GUIDELINES

## The Old Des Peres Church

2250 North Geyer Road\*  
Frontenac (St. Louis), Missouri 63131-2548

Rev. Dr. Anne B. Epling, Pastor  
Website: [www.faithdesperes.org](http://www.faithdesperes.org)  
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The staff and members of Faith Des Peres Presbyterian Church are delighted to offer the use of our facilities for your wedding ceremony. We enjoy sharing this special event in your life and try to accommodate your dreams and plans for a wonderful beginning to your marriage. Your wedding will reflect the warmth and caring of everyone involved at Faith Des Peres.

### **ARRANGEMENTS**

Our pastor officiates at all wedding ceremonies performed at the Old Meeting House. Couples can expect to meet with the pastor one time before the rehearsal and the wedding. Couples should contact the pastor to arrange this meeting 2-3 months prior to the wedding date. This discussion will focus on the wedding ceremony, and the pastor will try to accommodate and incorporate the couple's ideas into the service.

The minister performing the ceremony is assisted by our wedding director. You should contact the wedding director immediately after your wedding date has been confirmed on the church calendar for information about decorations, photography, videotaping and other questions related to wedding/rehearsal logistics.

All music and guest musicians for your wedding ceremony must be approved by our music director. You should contact the music director with information about your music and any questions you have related to music in your ceremony.

### **DECORATIONS**

There are 10 rows of pews. The center aisle is 5' wide and 32' long from back to the front chancel. The chancel area, which is 5'1" deep and 7'9" wide, houses the communion table. The Old Meeting House seats about 70 people comfortably.

The use of candles is permitted as long as all surfaces are completely protected from wax drippings. Dripless candles are highly recommended. Non-marring clamps, cloth, or ribbon may secure them. No nails, screws, scotch tape or other marring tape may be used on the pews or on any property in the Old Meeting House.

The servicing florist will provide an aisle runner if desired. We recommend the use of canvas aisle runners. Paper aisle runners are not allowed because they tend to rip easily and do not stay in place, increasing the risk of accidents and falls. Aisle runners cannot be taped to the wood floor since tape leaves a residue impossible to remove without damaging the finish.

There is a nail on the front wall as well as in the centers of the two-panel entrance door. No other hooks are permitted. Any damage to the church will be repaired and the cost charged to the individual making the reservation.

Arrangements to decorate the church should be made with the wedding director. Following the wedding, all decorations and other equipment must be removed from the premises.

The members of Faith Des Peres Presbyterian Church take great pride in the appearance of the Sanctuary, the building and the grounds. To show your respect for our premises, we ask that no furniture or musical instruments be moved and all Old Meeting House decorations (plants, paintings, wall hangings, etc.) remain in place.

### **PHOTOGRAPHS**

We recognize the importance of pictures on the occasion of a wedding. Photographs may be taken anywhere within the Sanctuary with the exception of the chancel. Flash bulbs are not allowed during the service. The photographer is allotted 60 minutes after the service for pictures to be taken. If more time is needed, arrangements must be made with our wedding director.

If you wish the service to be videotaped, you may designate a qualified operator to record the service from the last pew. The photographer and the videographer are to consult with our wedding director upon arrival at the church on the day of the wedding.

### **BUILDING USE**

The wedding party must arrive dressed in wedding attire. The Clayton Road church is not available for any pre-ceremony preparations for services held at the Old Meeting House. Personal items should not be left unattended. The church is not responsible for lost or stolen articles.

Please refrain from throwing rice, birdseed, flower petals or any form of confetti on the church premises. Sparklers and personal, individual lighted candles are not permitted.

No smoking is allowed in the church building. No drinking of alcoholic beverages is allowed anywhere on church property.

Parking facilities at the Old Meeting House are limited. There are a few spaces which can accommodate service personnel such as the florist and photographer, and also a car for the wedding couple. Guest parking on the side streets near the Old Meeting House is discouraged. Generally it is best to arrange some sort of shuttle service for guests, and this may include guests parking at the (11155) Clayton Road church.

Church windows are not washed specifically for each wedding. If you would like this service, you must pay for it in advance and we will ensure this additional window cleaning is completed in close proximity before your wedding. The church contracts with a licensed, insured company for this service, and you pay their contracted amount.

### **MARRIAGE LICENSE**

In order to be married, a couple must present a valid Missouri marriage license *at the rehearsal*.

Missouri Marriage Law requires both must be at least 18, single and not related to each other. In cases where you may look younger than 18, you must provide a certified copy of your birth certificate or a valid driver's license. If you are divorced, your final decree must be granted no less than 30 days prior to the application. Blood tests are not required in the State of Missouri. The license may be picked up after the three-day waiting period, up to one year after application has been made. The license is valid for 30 days in the State of Missouri only.

### **FEES**

The contracted fee of \$1250 covers all expenses for the wedding including building use, pastor, wedding director, music director/organist and sexton. Payment is made in two parts. A \$350 non-refundable deposit is required with the return of the completed, signed reservation agreement to confirm your wedding and rehearsal dates on the church calendar. The contracted balance of \$900 must be received in the church office not later than 21 days before the rehearsal date.

**\*Please direct all correspondence to:**

**Faith Des Peres Presbyterian Church  
11155 Clayton Road  
Frontenac, MO 63131-2548.**