To Do List for T	Today			Tax Diary S	ystem	1
1				Circle month Jan Feb Mar Apr May Jun	Circle day	
2	2				Sun Mon Tue Wed Thu Fri Sat	
3				Jul Aug Sep Oct Nov Dec		
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5				-		
6						
Appointments		vehicle miles	bri pc			
7:00						
8:00					-	
9.00						
10.00						
11.00					-	
12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel Where (city)	Air/rail/boat	
5.00					Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	<u>. </u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

Other __

Other _ Other _

To Do List fo	r Today		Tax Diary System			
1				Circle month	Circle day	4
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Appointment	S	vehicle miles	bri pc			
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses _	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses _	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses _	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast _	
10.00				VVIIO	Travel lunch _	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	3			Associated ent _	
Personal (p)	End Odometer				Total travel meals & ent _	
Commuting (c)	Beg Odometer				Presentation exp _	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies _	
				To whom	Postage _	
				Why	Business gifts _	
					Other	
					Other	
					Other	

Tax Diary System Circle month Circle day

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Sun Mon Tue Wed Thu Fri Sat

Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses
nonies spent for gas and oil, tires, surance, car washes, repairs, and ther operating expenses.	Vehicle 2 expenses
other operating expenses.	Vehicle 3 expenses
	Parking/tolls
Travel Where (city)	Air/rail/boat
Where (city) Why (business reason)	Rental car/bus/taxi
	Lodging
	Tips. laundry, other
	Total trv day (no meals)
Meals/Entertainment/Etc	Travel breakfast
WIIO	Travel lunch
Where	Travel dinner
	Snacks/drinks
Why	Ent meals
	Associated ent
	Total travel meals & ent
	Presentation exp
	100% Sporting events
Miscellaneous	Supplies
For business gifts record To whom	Postage
Why	Business gifts
	Other
	Other
	Other

To Do List for	Today		Tax Diary System			
1				Circle month	Circle day	U
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointments	6	vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat _	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast _	
10.00				VVIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals _	
Investment (i)	1 2	3			Associated ent _	
Personal (p)	End Odometer				Total travel meals & ent _	
Commuting (c)	Beg Odometer				Presentation exp _	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies _	
				To whom	Postage _	
				Why	Business gifts _	
					Other	
					Other	
					Other	

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Other

Other _ Other _

To Do List for	Today		Tax Diary S	vstem 10	
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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Appointments	•	vehicle miles	bri pc		
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12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	0		Why	Ent meals
Investment (i)	1 2	<u>. </u>			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for T	oday			Tax Diary S	vstem 1	-
1				Circle month	Circle day	
2	2				Sun Mon Tue Wed	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				3. 1.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	oer drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	oday		Tax Diary System 1		
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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Appointments		vehicle miles	bri pc		
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				WIIO	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	3		Why	Ent meals
Investment (i)					Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for T	- Foday			Tax Diary S	vstem -	1 2	
1	•			Circle month	Circle day	IJ	
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Appointments		vehicle miles	bri pc	_			
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12.00				Vehicles	Vehicle 1 expenses		
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses		
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses		
3.00				3. 1.	Parking/tolls		
4.00				Travel	Air/rail/boat		
5.00				Where (city)	Rental car/bus/taxi		
6.00				Why (business reason)	Lodging		
7.00					Tips. laundry, other		
8.00					Total trv day (no meals)		
9.00				Meals/Entertainment/Etc	Travel breakfast		
10.00				Who	Travel lunch		
	Total miles this day			Where	Travel dinner		
Business (b)	Circle vehicle numl	oer drive	en		Snacks/drinks		
BusResidRental (r)	this day	3		Why	Ent meals		
Investment (i)	1 2	3			Associated ent		
Personal (p)	End Odometer				Total travel meals & ent		
Commuting (c)	Beg Odometer				Presentation exp		
Total miles	Total miles				100% Sporting events		
Notes				Miscellaneous For business gifts record	Supplies		
				To whom	Postage		
				Why	Business gifts		
					Other		
					Other		
					Other		

To Do List for T	Today			Tax Diary S	ystem 1	1
1				Circle month	Circle day	4
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses _	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses _	
3.00					Parking/tolls	
4.00				Travel Where (city)	Air/rail/boat _	
5.00					Rental car/bus/taxi _	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other _	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast _	
10.00				WIIO	Travel lunch _	
	Total miles this day			Where	Travel dinner _	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks _	
BusResidRental (r)	this day	3		Why	Ent meals _	
Investment (i)	1 2	J			Associated ent _	
Personal (p)	End Odometer				Total travel meals & ent _	
Commuting (c)	Beg Odometer				Presentation exp _	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies _	
				To whom	Postage _	
				Why	Business gifts _	
					Other	
					Other	
					Other	

To Do List for T	oday			Tax Diary S	vstem -	1 5
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day	,		Where	Travel dinner	
Business (b)	Circle vehicle num	ber drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
Investment (i)	1 2	J			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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					Other	
					Other	

To Do List for	Today		Tax Diary S	vstem 16	
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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Appointments		vehicle miles	bri pc		
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12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	0		Why	Ent meals
Investment (i)	1 2	<u>. </u>			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for T	oday			Tax Diary S	vstem 1	7
1				Circle month	Circle day	
2	2				Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc	_		
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expensess.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle num	oer drive	en		Snacks/drinks	
BusResidRental (r)	this day	•		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Today		Tax Diary System			
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Appointments	3	vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	<u>. </u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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					Other	
					Other	

To Do List for T	l Today			Tax Diary S	vstem -	1 C
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				3. 1.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numl	oer drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Today		Tax Diary System			
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	oday			Tax Diary S	vstem	7
1				Circle month	Circle day	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	3
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				3.4	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/tax	i
6.00				Why (business reason)	Lodging	1
7.00					Tips. laundry, other	r
8.00					Total trv day (no meals))
9.00				Meals/Entertainment/Etc	Travel breakfast	t
10.00				Who	Travel lunch	1
	Total miles this day			Where	Travel dinner	r
Business (b)	Circle vehicle numb	oer drive	en		Snacks/drinks	3
BusResidRental (r)	this day			Why	Ent meals	3
Investment (i)	1 2	3			Associated en	t
Personal (p)	End Odometer				Total travel meals & en	t
Commuting (c)	Beg Odometer				Presentation exp)
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	S
				For business gifts record To whom	Postage)
				Why	Business gifts	
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					Other	
					Other	

To Do List for T	Today			Tax Diary S	vstem 90
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
3				our ray cop cor not bec	ma m oat
4					
5				-	
6					
Appointments		vehicle miles	bri pc		
7:00			i		
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	0		Why	Ent meals
Investment (i)	1 2	3			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for	Годау			Tax Diary S	vstem 1	2
1				Circle month	Circle day	20
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ddi Alag Cop Cot Nov 200	ma m cat	
4						
5						
6						
Appointments		vehicle miles	bri pc			
7:00						
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	Today			Tax Diary S	vstem 2	1
1				Circle month	Circle day	4
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ou. Tug cop cot the 200		
4						
5						
6						
Appointments		vehicle miles	bri pc			
7:00						
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				VVIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	<u>ی</u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	Today			Tax Diary S	ystem /) [
1				Circle month	Circle day	20
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ou. may cop cot mor zoo		
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5				-		
6						
Appointments		vehicle miles	bri pc	-		
7:00			<u> </u>			
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				and aparamy or parameters	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Today		Tax Diary System 4			
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ddi Adg Cop Cot Nov Bec	ma m oat	
4						
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6						
Appointments	S	vehicle miles	bri pc			
7:00			<u>'</u>			
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for 1	Годау			Tax Diary S	vstem (7
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				our Aug Gep Get Nov Dec	ma m Gat	
4						
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6						
Appointments		vehicle miles	bri pc			
7:00						
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Today		Tax Diary System 4			
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				our riag cop cot riov 200	THE THE GAL	
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6						
Appointments	3	vehicle miles	bri pc			
7:00						
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	J			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes			,	Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Гоday			Tax Diary S	ystem '	20
1				Circle month	Circle day	20
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ca. mag cop cot not 200		
4						
5				-		
6						
Appointments		vehicle miles	bri pc	-		
7:00			<u> </u>			
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				and opening orporate	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	_
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for Today				Tax Diary System ?		
1				Circle month	Circle day	
2					Sun Mon Tue Wed Thu Fri Sat	
3				our ring cop cor nor 200		
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6						
Appointments		vehicle miles	bri pc	-		
7:00						
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9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00	2.00			insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				VVIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks	
BusResidRental (r)	this day	2			Ent meals	
Investment (i)	1 2	· · · · · · · · · · · · · · · · · · ·			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for 1	Годау			Tax Diary S	vstem	21
1				Circle month	Circle day	J
2					Sun Mon Tue Wed Thu Fri Sat	
3				ddi Alag Cop Cot Nov 200	ma m cat	
4						
5						
6						
Appointments		vehicle miles	bri pc			
7:00			1			
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boa	
5.00				Where (city)	Rental car/bus/tax	
6.00	6.00			Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals))
9.00				Meals/Entertainment/Etc	Travel breakfas	t
10.00				Who	Travel lunch	1
	Total miles this day			Where	Travel dinner	r
Business (b)	Circle vehicle numb	per driven			Snacks/drinks	3
BusResidRental (r)	this day			Why	Ent meals	3
Investment (i)	1 2	3			Associated en	t
Personal (p)	End Odometer				Total travel meals & en	t
Commuting (c)	Beg Odometer				Presentation exp)
Total miles	Total miles				100% Sporting events	S
Notes				Miscellaneous	Supplies	S
				For business gifts record To whom	Postage	e
				Why	Business gifts	6
					Other	
					Other	
					Other	