

Minutes of the Chapel Hill Downtown Partnership Board of Directors
Friday, December 12 8:00 am
UNC Office of Development, Downtown Chapel Hill, NC

Members Present: George Draper, Chris Jones, Glenn Booth, Tommy O'Connell, Linda Convissor, Kevin Foy, Mark Vevle

Members Absent: Cheryl Lin, Dick Mann,

Staff Present: Dwight Bassett; Interim Executive Director, Meg McGurk; Assistant Director

Others Present: Pat Evans, Daniel Goldberg, Maggie West, Jon Young

George Draper called the meeting to order.

Citizen Comments

Pat Evans inquired about an update on the lighting consultant from the Town of Chapel Hill. Members of Hunger Outreach Poverty Eradication (HOPE) presented 'Talking Sidewalks'; a literary magazine that they created with guests at the Inter-Faith Council shelters. Real Change from Spare Change is a sponsor.

Consent Agenda

Linda Convissor moved to adopt the minutes with changes. Tommy O'Connell seconded the motion.

Items for Review/ Discussion

Town & Partnership Memorandum of Understanding – Dwight Bassett informed the board members that the Memorandum of Understanding (MOU) between the Partnership and the Town addresses outstanding problems and issues prior to the new Executive Director starting. The MOU helps the two agencies clarify responsibility and understanding on previously vague issues. The Executive Committee and the Town have been working together on the MOU since August.

Expansion of Board Seats to UNC Students- Board members discussed increasing the board of directors by two seats- to undergrad and graduate students from UNC- to help broaden the agency's perspective on the downtown. Board members want to make sure that students understand that the goals of the Partnership have a long term focus. Chris Jones motioned to add two additional board of directors seats to (1) Undergraduate UNC student and (1) Graduate UNC student, non-voting, and for one year terms. Tommy O'Connell seconded the motion. Staff will bring back the amendment to the by laws at the January board meeting for final approval.

Parking Study Recommendations and Discussion –Dwight Bassett suggested that the Board consider forming a smaller committee, including Town staff, to discuss in detail the specific short term and long term recommendations of the parking study. The board discussed issues such as wayfinding, signs, uniformity of rates/hours, naming of lots, managing parking, managing private parking and the successful valet parking program. Board members discussed and prioritized those short term and long term recommendations for the committee. Bassett suggested the recommendations committee meet prior to the next CHDP Board meeting in January, present the CHDP recommendations to Town Council in February with both short term changes and long term changes.

There being no further business the meeting was adjourned.

Respectfully submitted,
Meg McGurk, Assistant Director