

# PRIVACY POLICY

As a Christian, non-profit NGO, In His Steps International (IHSI) is committed to the values of integrity and honesty. We believe that these values are the key to mutual trust and positive relationships, and as we strive to uphold the highest standards of disclosure and informed consent, and hope that anyone viewing our web content will do the same.

This Policy does not apply to any website “linked” to Ihsionline.org, and IHSI is not responsible for the privacy policies or the content of such other websites. By visiting our Website, you accept the practices described in this Privacy Policy.

## INFORMATION COLLECTION

In His Steps International does not knowingly collect any personal information about you except when specifically provided by you, e.g. in submitting forms, sending emails, donating or making a purchase, etc. Such information includes, but is not limited to, your name, postal address, phone number, and email address. Online payment information such as credit card numbers is recorded for transaction purposes only.

Although our web service provider automatically records general information from visitors to our website (such as number of visitors, IP addresses, etc), this information is anonymous and cannot be used to identify specific individuals.

## ONLINE TRANSACTIONS

We believe that online transactions (such as donations or purchases) should be easy and secure. Online transactions through our websites take place via encrypted secure servers. All the information you submit with your donation or purchase order is transmitted via our encrypted secure servers through the use of PayPal. The information collected in an online transaction may include, but is not limited to, your name, credit card information, postal address, phone number, email address, and other demographic information. With PayPal your card is charged electronically, and your actual account number is never presented to the merchant from whom you made your purchase.

## COOKIES

Cookies are small removable data files that can be placed on your computer by

websites that you visit. The only personal information that a cookie can contain is information that you provide to us personally. In His Steps International uses cookies to store relevant information that is collected when online transactions occur on our website.

## INFORMATION SHARING AND DISCLOSURE

In His Steps International does not rent, sell, lease, or share personal information about you with other organizations, except in response to subpoenas, court orders, or privacy processes, or to establish and/or exercise our legal rights. However, when an online transaction occurs that involves the shipment of a package, we will provide an email address to our shipping provider for tracking purposes only.

We may share information with companies that provide support services to us such as a printer, fulfillment company or web host. These companies may need information about you in order to perform their functions. These companies are not authorized to use the information we share with them for any other purpose.

## CHILDREN'S POLICY

IHSI strongly recommends parental supervision of Internet use for individuals under the age of sixteen. If you are under the age of sixteen, please consult with your parents or legal guardian before making form submissions, emails, donations, and/or purchases on this website.

## CHANGES TO THIS PRIVACY POLICY

In His Steps International reserves the right to make any change to this Privacy Policy without advance notice.

## CONTACT US

If you have any further questions regarding our Privacy Policy, please call us at 1.800.648.1477, or email us at [jacobg@ihsonline.org](mailto:jacobg@ihsonline.org).

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